

City of Derby

Department Head Reports

March 2024

- a. Board of Education
- b. Building Department
- c. Chief of Staff
- d. Corporation Counsel
- e. Cultural Commission
- f. Economic Development
- g. Facilities Inspectors
- h. Finance Director
- i. Fire Department
- j. Fire Marshal
- k. Housing Authority
- l. Human Resources
- m. Infrastructure Committee
- n. Johnson Control Project Update
- o. Office of Emergency Management
- p. Parking Division
- q. Parks and Recreation
- r. Police Department
- s. Public Library
- t. Public Works
- u. Revolving Loan Fund
- v. Senior Center
- w. Storm Ambulance Corps
- x. Water Pollution Control Authority
- y. Tax Collector

DERBY PUBLIC SCHOOLS

35 Fifth Street

Derby, Connecticut 06418

(203) 736-5027 fax (203) 736-5031 www.derbypride.org

Dr. Matthew Conway, Jr.
Superintendent of Schools

April 2024

Academics

- Held Administrative Council Meeting
- Attended CAPSS Board of Directors Meeting
- Held weekly meeting Director of Teaching and Learning
- Held monthly meeting with Special Education Supervisors
- Attended Mid-Year Monitoring Meeting with State at DMS
- Attended Aspiring Educators Panel
- Attended Affinity Science of Reading Session
- Attended CAPSS Leading Transformational Learning
- Attended CACTPS Meeting

Human Capital

- Held Administrative Council Meeting
- Participated in PDEC Meeting
- Attended Superintendent Network Meeting
- Met with Derby Educator Association Officers
- Attended Negotiations and Personnel Committee
- TESOL Certification meeting
- Attended Principal meeting
- Meeting on Diversity & Equity
- Held Mid-Year Meetings with Principals

Operations

- Attended Monthly Department Head Meeting with Mayor
- Held Weekly Business Manager meetings
- Attended Committee of the Whole Meeting
- Attended Board of Education Meeting
- Attended School/Community Relations and Policy Committee
- Testified at Appropriations Public Hearing Regarding Elementary and Secondary Education Agencies
- Attended MFAC Meeting
- Attended Board of Apportionment and Taxation Meeting
- Met with DNR Representative for Sound System at Baseball Field

Q.

Culture/Climate

- Attended CAPSS Executive Board meetings and BOD meetings
- Chaired CAPSS Legislative Committee Meeting
- Attended SCASA Meeting
- Held Student Health and Safety Meeting for a Student Matter
- Attended Superintendent Network Site Visit
- Attended Best Buddies Ball
- Attended the DHS Production of Aladdin

Athletics

Football

- Gabe Wyszowski was accepted as a Scholar-Athlete for the National Football Foundation and College Hall of Fame Casey-O'Brien New Haven County Chapter. The banquet will be in April

Indoor Track

- Indoor Track & Field New England Championship Meet Results:
 - Byron McLean placed 10th in the 55m Hurdles
- Attended the Indoor Track & Field All State Banquet on March 20th - Byron McLean

Outdoor Track

- First meet April 9th

Unified Sports

- Congratulations to our Unified Sports Teammates of the year. They will be honored at a banquet on April 29th at the Aqua Turf
 - DHS: Bryce Orchano and Jamie Oraziatti
 - DMS: Amily Flores Galvez and Scarlett Tamay
- DHS Unified Sports was chosen to play at Mohegan Sun during the CIAC Playoff Division IV boys game between Cheney Tech and Innovation. Please see the videos below. It was an amazing experience for our student athletes. We will be hosting an NVL flag football tournament on May 1st
 - [2024 Mohegan Sun Unified Basketball Highlights](#)
 - [Derby - Maloney](#)
- DMS Unified Sports will be hosting a Volleyball Tournament at DMS on May 17th

9.

NVL Weightlifting Competition

- Our Strength team competed at the NVL weightlifting competition and placed 5th. Medal winners were:
 - Malik Thomas (1st Place - Squat 201lb-220lb - 470lbs)
 - Bryan McLean (1st Place - Power Clean 161lb-180lb - 255lbs)
 - Bryan McLean (3rd Place - Squat 161lb-180lb - 400lbs)
 - Quincy Carter (3rd Place - Squat 160lb & under - 315lbs)

Baseball

- DHS Spring scrimmages are underway and baseball will play their first game on March 30th

Softball

- DHS Softball will be holding free after school softball clinics at Irving School on April 23rd and Bradley School on April 24th

Running Clubs

- Bradley and Irving School running clubs will begin on April 8th

Update:

- Baseball/Softball Field will be getting a sound system this Spring
- Working with Parks & Rec and Public Works to update some field issues
- Press Box at the Football Field will be receiving new windows and countertops – Thank you Mr. Hoffman
- Freshman, Shea Gray, has been chosen to participate in the Waterbury PAL Girls Basketball All Star Game on March 30th!

For Information on School Events:

Little Raiders University: <https://www.derbypride.org/our-schools/little-raiders-university#h.gj07dzf6p0r7>

- Curriculum this month focuses on seeds and plants. Students will plant flowers in the flower beds Mr. Abelli's class made
- Spring pictures will be taken on April 15th



Bradley School: <https://www.derbypride.org/our-schools/bradley-school#h.fc3zn7up45xr>

- Celebrated Read Across America Week March 4 – March 8, 2024
The school theme tied into Women’s History Month and on diversity
- Book Fair starts 4/3/24
- The All City Choir concert was livestreamed to YouTube, here is the link:
<https://www.youtube.com/watch?v=45ZG4Y240G4>

The Bradley Chorus sings Humpty Dumpty and Everything Spring starting at 18:25, and then the All-City Choir starts at 42:40, singing Tshotsholoza (anthem of South Africa) and Why We Sing. Enjoy!

- This week's [newsletter](#)

Irving School: <https://www.derbypride.org/our-schools/irving-school#h.3sgf6fd5kmc7>

- STEM News – Chicks are coming! The STEM room will be hatching chicks again this year. Eggs arrived on April 2nd. They go through a 21-day incubation and are due to hatch on the Tuesday after Spring Break...4/23. The chicks leave on 5/7. All together a 5 week program.
- The Irving School chapter of Best Buddies held their March event under the direction of CLC teacher, Mrs. Tracey Dougherty. The group made name bracelets this month!
- Author Visit: Local Author, Stanley Geter, Jr. visited Irving School and read two of his books to our 3rd, 4th and 5th grade students.
- Please check out the latest edition of the Irving School Newsletter here: <https://www.smores.com/n/w6rbp>.

Derby Middle School: <https://www.derbypride.org/our-schools/derby-middle-school#h.z4nyo2f9doub>

- April 11 8th Grade PSATs Administered to Students
- April 11 DMS Talent Show 6 pm
- April 26 SCASA Student Recognition Luncheon
- April 29 Unified Sports Athlete/Partner of the Year Dinner

Derby High School: <https://www.derbypride.org/our-schools/derby-high-school#h.edwh8wnag2na>

Newsletter: Please review this week's newsletter so you can get info about Jr. Class Night, Prom/Post Prom, WRBR News, Poetry Month & Poetry Slam, Library Appreciation, New Local Ride Program, City Wide Choir Concert, Zuppari's Fundraiser, lots of shout outs & spotlight on students! <https://www.smore.com/n/mfg8kv>

04/05/2024
11:03 AM

CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Building Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-31B	03/05/24	55.26	Cash	42 BELLEVIEW DR	1,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
24-32B	03/05/24	131.56	152316656	13 HIGH ST	5,537.00	0.00	0.00	0.00	35.00	0.00	0.00	1.56	10.00	85.00
24-33B	03/06/24	207.86	152391447	408 HAWTHORNE AVE	11,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.86	10.00	160.00
24-34B	03/07/24	116.30	152458343	434 NEW HAVEN AVE	4,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
24-35B	03/10/24	116.30	152573779	434 NEW HAVEN AVE	4,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
24-47B	03/12/24	543.58	152673779	188 ELIZABETH ST	33,000.00	0.00	0.00	0.00	35.00	0.00	0.00	8.58	10.00	490.00
24-41B	03/14/24	116.30	152768644	40 PERSHING DR	4,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
24-39B	03/15/24	452.02	152809150	242 DERBY AVE	26,033.91	0.00	0.00	0.00	35.00	0.00	0.00	7.02	10.00	400.00
24-38B	03/16/24	375.72	152879533	1 SCHMITT TERR	22,000.00	0.00	0.00	0.00	35.00	0.00	0.00	5.72	10.00	325.00
24-37B	03/19/24	70.52	153022786	243 ORANGWOOD EAST	1,697.15	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
Draft	03/25/24	223.12	153307451	220 SENTINEL HILL RD	11,400.00	0.00	0.00	0.00	35.00	0.00	0.00	3.12	10.00	175.00
24-36B	03/26/24	803.00	00045155	50 OLIVIA ST	50,000.00	0.00	0.00	0.00	35.00	0.00	0.00	13.00	10.00	745.00
24-42B	03/26/24	192.60	153366961	10 COTTAGE ST	10,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.60	10.00	145.00
24-44B	03/26/24	146.82	153381542	77 SODOM LANE	6,200.00	0.00	0.00	0.00	35.00	0.00	0.00	1.82	10.00	100.00
Draft	03/26/24	803.00	153388043	54 INDIAN AVE	50,000.00	0.00	0.00	0.00	35.00	0.00	0.00	13.00	10.00	745.00
24-43B	03/27/24	55.26	153420042	249 ROOSEVELT DR	1,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
Subtotals		4,409.22												
Unique # of Permits:	16		Cost of Construction:		242,368.06	0.00	0.00	0.00	560.00	0.00	0.00	64.22	160.00	3,625.00
Unique # of Voids (*):	0													

P.

04/05/2024
11:03 AM

CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Electrical Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-25E	03/04/24	70.52	152241483	181 DERBY AVE	1,500.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
24-27E	03/18/24	70.52	152937204	256 SILVER HILL RD	1,200.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
Draft	03/22/24	513.06	153196026	870 HAWTHORNE AVE	30,360.00	0.00	0.00	0.00	35.00	0.00	0.00	8.06	10.00	460.00
Draft	03/27/24	116.30	153427592	249 ROOSEVELT DR	5,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
24-28E	03/28/24	116.30	153490859	54 INDIAN AVE	5,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
Subtotals		886.70												
Unique # of Permits: 5				Cost of Construction:	43,060.00	0.00	0.00	0.00	175.00	0.00	0.00	11.70	50.00	650.00
Unique # of Voids (*): 0														

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Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Inland Wetlands Planning Zoning Form Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
Draft	03/05/24	150.00	5102	23 NORTH AVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	140.00
Subtotals		150.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	140.00
Unique # of Permits:	1			Cost of Construction:	0.00									
Unique # of Voids (*):	0													

D.

04/05/2024
11:03 AM

CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Mechanical Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-11M	03/04/24	650.40		213 CAROLINE ST	40,000.00	0.00	0.00	0.00	35.00	0.00	0.00	10.40	10.00	595.00
24-12M	03/04/24	116.30	152234153	50 BELLEVIEW DR	4,600.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
Draft	03/26/24	207.86	153388969	54 INDIAN AVE	10,900.00	0.00	0.00	0.00	35.00	0.00	0.00	2.86	10.00	160.00
24-14M	03/29/24	253.64	153537511	135 PLEASANT VIEW RD	13,156.00	0.00	0.00	0.00	35.00	0.00	0.00	3.64	10.00	205.00
Subtotals		1,228.20												
Unique # of Permits:	4			Cost of Construction:	68,656.00	0.00	0.00	0.00	140.00	0.00	0.00	18.20	40.00	1,030.00
Unique # of Voids (*):	0													

6.

04/05/2024
11:03 AM

CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Plumbing Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-9P	03/07/24	192.60	152414871	22 STEPHEN ST	9,875.00	0.00	0.00	0.00	35.00	0.00	0.00	2.60	10.00	145.00
24-10P	03/07/24	70.52	152462023	15 COMMODORE COMMO	1,700.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
Draft	03/26/24	162.08	153389173	54 INDIAN AVE	8,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.08	10.00	115.00
Subtotals		425.20												
Unique # of Permits:	3		Cost of Construction:		19,575.00	0.00	0.00	0.00	105.00	0.00	0.00	5.20	30.00	285.00
Unique # of Voids (*):	0													

b.

04/05/2024
11:03 AM

CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Solar Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
24-7SOL	03/04/24	761.44	152268883	1 MAPLE AVE	43,200.00	0.00	0.00	0.00	35.00	0.00	0.00	11.44	10.00	705.00
Draft	03/14/24	517.28	152752485	11 GRANDVIEW BLVD	27,400.00	0.00	0.00	0.00	35.00	0.00	0.00	7.28	10.00	465.00
24-10SOL	03/15/24	1,020.86	152853417	39 MAPLE AVE	60,680.00	0.00	0.00	0.00	35.00	0.00	0.00	15.86	10.00	960.00
24-8SOL	03/20/24	578.32	153064532	36 PLEASANT VIEW RD	32,000.00	0.00	0.00	0.00	35.00	0.00	0.00	8.32	10.00	525.00
24-12SOL	03/22/24	669.88	153194682	31 HAWKINS ST	37,260.00	0.00	0.00	0.00	35.00	0.00	0.00	9.88	10.00	615.00
24-9SOL	03/22/24	654.62	153196536	870 HAWTHORNE AVE	36,800.00	0.00	0.00	0.00	35.00	0.00	0.00	9.62	10.00	600.00
Draft	03/28/24	517.28	153475915	46 SUNSET DR	27,400.00	0.00	0.00	0.00	35.00	0.00	0.00	7.28	10.00	465.00
Subtotals		4,719.68												
Unique # of Permits:	7		Cost of Construction:		264,740.00	0.00	0.00	0.00	245.00	0.00	0.00	69.68	70.00	4,335.00
Unique # of Voids (*):	0													

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04/05/2024
11:03 AM

CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 03/01/2024 - 03/31/2024 (All Payments)

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	16	4,409.22	242,368.06	0.00	0.00	0.00	560.00	0.00	0.00	64.22	160.00	3,625.00
Electrical Permit	5	886.70	43,060.00	0.00	0.00	0.00	175.00	0.00	0.00	11.70	50.00	650.00
Inland Wetlands Planni	1	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	140.00
Mechanical Permit	4	1,228.20	68,656.00	0.00	0.00	0.00	140.00	0.00	0.00	18.20	40.00	1,030.00
Plumbing Permit	3	425.20	19,575.00	0.00	0.00	0.00	105.00	0.00	0.00	5.20	30.00	285.00
Solar Permit	7	4,719.68	264,740.00	0.00	0.00	0.00	245.00	0.00	0.00	69.68	70.00	4,335.00
Grand Totals	36	11,819.00	638,399.06	0.00	0.00	0.00	1,225.00	0.00	0.00	169.00	360.00	10,065.00
Grand # Voids	0											

6.

 **Derby Cultural Commission** 
April 2024 Report

Appointments' Recommendation

We still request the Appointments of Elizabeth Bolomewski (11 Yrs) Mae Ealey (2 Yrs) ; Sue Toth (1 Yr.) Gloria Luneau (1 Yr) - they are our dedicated Volunteers, experienced with Derby Day, Concert Series, Holiday Events, Tree Lighting, Beautification. They are of a varied background and political affiliation. (We also enjoy good relations with former Cultural Members, who are on hand when available.) They have been enthused to begin Preparations for Derby Day, the Concert Series and more.

350 Derby Birthday Celebration

- a. We celebrated the One-Year Anniversary of our very first 350th Meeting on March 24, 2023 ; and, we are referring former committee members to the Mayor's Office.
- b. We recommend a donation of \$250.00 to Derby High School Graduate, renowned Musician Tony Susi to Commission a DERBY SONG together with Derby High School Band Leader (Geoffrey Brookes - his former student) for Derby's 350th Birthday Celebration in 2025. His total fee is \$2000.00. This was embraced by both Tony and DHS Band Leader Geoffrey Brooks! **It is urgent that we follow-up ASAP!**

See Tony's Professional Notes: "A pleasant surprise to discover that my commissioned work for Tolland H.S. Concert Band, LUCID DREAMS, was recently 1 of 6 pieces promoted in JW Pepper Product Highlights!"

- c. We had discussions with Tom Lionetti as to the previously proposed, 'New Year's Eve 2024 Midnight Road Race' and those Preparations. A road map is already completed when you view the Derby Fire Department's upcoming Summer 5K road race. Not sure of the status during this transition time.
- d. We have a small collection of 300th Birthday Artifacts donated by Citizens for the 350th.

Culture

- a. We recruited Derby High School Student, Gianna Atker, a National Honor Society Student; and, we asked her to represent us at our May BOA Meeting as to Art and Murals relevance to the City's economics/revitalization.
- b. We have made acquaintances with a Family emigrated from Argentina. They expressed interest in Derby Culture and a Ballet performance for Derby Day.

9.

Financial

The Revenue Account remains the same, \$~1000.00 no Action. No word on Proposed Budget Increase request, that was submitted earlier in Year. We'd be happy to set aside \$1K for 350th!

Holiday Events

- a. St. Patrick's Day Memories/Easter/Ramadan celebrated on Social Media. As of the last two years, the Children have been served by both the Derby Police and Derby Fire Departments; and, Easter (Halloween) is a success. When not hosting these events, this frees up ~\$400/Yr.
- b. Derby/Shelton Fireworks. There has been no action; but, funds reserved for a good Band.
- c. 2nd Annual, Fourth of July, Patriotic Essay Contest Ceremony Awards, on Derby Green. Coordinating with Catholic War Veterans, Post 1562 to co-host/celebrate Derby Student Awards Ceremony and Picnic, followed by a Splash Slide Event for Children. (Flags for Heroes, lends such a stunning and memorable backdrop of Inspiration for this particular Event!)
- D. Derby Day 2024. There has been no action. E. Concert Series. There has been no action.

Social Media

Our Membership grew by 11 New Followers in the past month for a total of 1,053. Post Engagements: 1707; Member Cities represent: Derby, Ansonia, Shelton, Seymour, Oxford, Milford, Waterbury, Naugatuck, Bridgeport, West Haven. Member Countries include US; England; Ecuador, Italy, Netherlands, Bahrain, Germany, Ghana, Hungary, Mexico.

Upcoming Resignation as Chair:

It is bittersweet to announce my Resignation, as Cultural "Chair" - serving since 2022 and volunteering through three sets of the Commission, as far back as 2013. It really was a most rewarding time; and, I am honored to have served the amazing staff at the City of Derby, its wonderful residents and businesses. The reason is health. I am missing the stamina needed to plan Derby Day and Concert Series; and, I am happy to offer time and advice as may be required. I created a "Derby Day Procedure/Contacts, Handbook" should you require this. We have the full array of seasonal inventory and equipment and some revenue. We did reach out to our former Cultural Colleagues from 2013; but, they unfortunately are unavailable to serve at the present time. My recommended Appointments may still be available. I will finish out a few projects by Mid-May, 2024. My wish is to serve as mentor with Volunteers and/or recommended Appointments, to carry out new and old traditions.

Respectfully submitted,

Susan Lanzaro-Schroeder
Acting Chair, Derby Cultural Commission
(203) 633-3623

f

Derby Economic Development Project update report

April 2024

ACTIVE PROJECTS

Main Street (Route 34) CTDOT Project no. 0036-0134

CTDOT and Fucci continue to progress the construction of the Route 34 Reconstruction project.

Over the past month Fucci had performed the following work:

- Storm sewer work on Water Street.
- Granite curb installation on the north side of Route 34 (Stage 6) and Water Street
- Porous paver and concrete sidewalk installation on the north side of Route 34 (Stage 6).
- Utilities continue to perform work throughout the project limits.

In addition, the issue of the Twisted Vine awning treatment seems to have been resolved.

Division Street and Seymour Ave. Safety Improvements

- The NVCOG approved the project at the April 3, 2024 meeting.
- Luchs will submit the full LOTCIP application (\$3M) to NVCOG for them to submit to CTDOT for approval.

City-wide Pavement Program

- Luchs investigated the possibility of using the remaining funds to pave Silver Hill Road.
- The City will determine exactly how much of the original budget remains and if paving the road from Derby Neck Road without reaching the Ansonia Town line, in order to limit the cost, is a viable solution.

Rehabilitation of Derby Greenway Pedestrian Bridge

- The designer informed the City that their design will be completed around mid-May.
- At that time Luchs will review their design and advise the City of the findings.

Main Street South site use redevelopment

- Developers, Steve and Jim LePore have sued Barretta Enterprises over breach of contract for the redevelopment of 23 Factory St. and a court date has been set for July
- Status of Relocation & remediation of scrap metal business unknown, now in executive session of BoAA

24

Trolley Pointe Development (90 Main Street)

- Exterior construction largely complete, 105 apartments, 27 will be offered as workforce housing, subsidized by CT Dept. of Housing - mix one- and two-bedroom units.
- Early tenants include CT International Trade Center
- Occupancy expected December 2024.

Cedar Village (67-71 Minerva Street) redevelopment

- Exterior construction mostly completed of 95 apartments with 10% Affordable Housing. Cedar Village & Brennan Developers developed preliminary plans for further mixed housing project on Summit St/Telescope Mtn in Derby which will minimize removal of rock. Discussed with P&Z

O'Sullivan's Island Recreational area/Derby Greenway

- Installed 3 double, swivel LED spot lights, motion activated and powered from DOT power source. DOT have given approval to improve safety under the overpass for users of Derby Greenway.

Derby Parking Garage - stabilization and restoration

- LAZ Management have indicated they are not interested in a purchase option so we are exploring an alternative funding approach for the restoration of the City-owned Parking Garage.

Expansion of Derby Landfill (1.5MW-4.0 MW) ground based Solar System

- BoAA Property & Development subcommittee, voted not to recommend this 'no cost' project to BoAA., so we have missed the opportunity for revenue from the landfill of 25 years of lease payments @ \$50,000/ per year, and \$9M that BQEnergy would have invested in local construction contracts. There may be a further auction/bid opportunity in September 2024

CF

EXPLORATORY PROJECTS:

- CT Main Street Center (CMSC) conducted Downtown Derby Program assessment, draft report and recommendations presented for a collaborative project. CIF-5 \$150,000 grant application is being actively explored with CMSC for submission in April. A community meeting with CMSC has been scheduled for late April. .

Other active developments include:

- Cabinet and sign maker (Connecticut Custom Woodwork LLC relocating from Milford) relocating to a 12,000 SF facility on Roosevelt Drive. We have connected a bio lab enterprise seeking a 4000 SF space in Derby with CT Custom Woodwork as a sub tenant.
- Electriq Power's (EP) presented its Sustainable Community Network (SCN) energy cost saving energy proposal to BoAA, it was not approved at the Regular March 14 BoAA meeting.
- We understand EP is now in discussion with an alternative partner for the program in several Valley Communities, an outcome that would exclude the estimated profit sharing for the City of Derby of \$1.3M.
- We have had discussions with the Realtor appointed to explore development options for the Immanuel- St James Church.
- Julian Enterprises, a Milford -based commercial property management company, have confirmed a purchase expected to close in April of a property on Roosevelt Drive. They plan to relocate their main office from Milford to Derby in 2024.
- Yale School of Medicine presented an update of their PROSPER pilot program as a Derby community Brain & Heart health project.
- We have met with Architects and Lawyers representing the Block Family Trust and reviewed their preliminary plans which would include 280 apartments and some 55 single family homes and 14 acres of public open space on their 70 acre land parcel in Derby.

f.

- We received an application for a tax incentive program for \$3.6M, the estimated cost of improvements of 33 Elizabeth Street, a project pre-approved for 32 apartments and first floor retail space, which could provide 40-50 new jobs, management and maintenance staff will provide a further 5-10 permanent jobs. The time frame will take approximately 24-30 months from planned start in August 2024 to finish.

- Roger Salway,

Director of Economic Development

4/5/2024.

G.

BLIGHT DEPARTMENT ACTIVITY FOR APRIL 2024

1. 16-18 BANK ST. LETTERS SENT WITH NO RESPONSE. WILL SEND THE NEXT SCHEDULED LETTER INFORMING OWNER OF POSSIBLE BLIGHT FINES. NO RESPONSE FROM THE OWNER
2. 21-23 DERBY AVE SENT BYLAWS RE: GARBAGE CANS AND COLLECTION BYLAWS.
3. 304-306 OLIVIA HAD PILES OF TRASH AND CONSTRUCTION MATERIAL OUT FRONT. REMEDIATED BUT YARD NEEDS SOME HORTICULTURAL ATTENTION.
4. 35 BANK ST. BOTH OWNERS ARE DECEASED. INVESTIGATING THROUGH PROBATE COURT IF THERE ARE ANY HEIRS TO THE PROPERTY. PROPERTY NEEDS SOME ATTENTION AND MINOR REPAIRS.
5. 1017 ROOSEVELT WAS SENT INITIAL LETTER. OWNER RESPONDED BY ACCEPTING THE REGISTERED LETTER. DOING CONTINUOUS DRIVE BY TO KEEP TABS ON THE PROPERTY. RECEIVED FEW COMPLAINTS FROM NEIGHBORHOOD REGARDING THIS PROPERTY AND A FEW OTHERS.

6. 310 SILVER HILL ROAD. ORIGINAL BUILDING RAZED BUT FEW OUTBUILDINGS HAVE BEEN CONSUMED BY OVERGROWN VEGATATION. SEARCHING FOR MOST CURRENT OWNER.

7. 75 PARK AVE. CONVERSATIONS WITH CURRENT OWNER. AGREEABLE AND WILLING TO REMOVE UNSIGHTLY TRAILERS AND JUNK VEHICLES. IN PROCESS OF DETERMINING ZONING AND CORRECT LAND USE.

8. 204-206 DERBY AVE STILL HASN'T RESPONDED TO OUR RECENT LETTER ASKING WHAT THE INTENT IS FOR REHABING THE PROPERTY. WE DO WEEKLY DRIVEBY TO KEEP TABS ON PROPERTY.

9. 17-24 CRESCENT HAD WORKERS ON SIGHT. SEMS MINOR PROGRESS IS MADE THEN IT STOPS. WE ARE COMMUNICATING WITH NEW OWNER TO SEE WHAT THEIR INTENT IS REGARDING UPDATING THE PROPERTY AND KEEPING IT ON THE TAX ROLLS.

10. 201 HAWKINS PROGRESSING WITH POTENTIAL SALE BUT OWNER THINKS THEY OWN A REAL PALACE AND WANT TOP DOLLAR FOR IT. WILL SEND A LETTER TO LET CURRENT OWNER KNOW WHAT EXACTLY THE BLIGHT FINES ARE. MAYBE DO SOME TRADE OFFS TO MAKE THE SALE MORE APPEALING TO BOTH SELLER AND BUYER.

11. 118 HAROLD OWES C & L FINES TOTALING 1036.00 DOLLARS. WILL SUBMIT TO ATTORNEY FOR FORECLOSURE PROCEEDINGS.
12. 6-8 ELM. SENDING NEW LETTER TO BANK AND LAST KNOWN OWNER TO SEE IF WE CAN JUMPSTART ANY INTEREST IN SAVING THE PROPERTY AND KEEPING IT CURRENT ON THE TAX ROLLS. PROPERTY IS IN POOR SHAPE. HAVE POTENTIAL BUYER FOR IT IF IT GOES INTO FORECLOSURE. NEED COOPERATION WITH THE LENDER.
13. 58 MARSHALL LANE. ATTORNEY HAS THE FILE AND THE PAPERWORK REGARDING THE PENDING LAWSUIT. VER DIFFICULT AND STICKY SITUATION WITH THIS CURRENT OWNER.
14. FFOLLOWED UP ON ADDITIONAL PROPERTIES THAT HAVE BEEN ON THE BOOKS FOR SOME TIME AND SHOW IMPROVEMENT BUT SLOW TO FULLY REMEDIATE. ROUGHLY 12-15 ADDITIONAL PROPERTIES.

H.

Finance Monthly Update – March

The finance team activities for the month of January include the following:

- Working with auditors and outside agencies to provide the necessary information for the 22-23 annual audit.
- Partnered with mayor on the 24-25 mayor's budget and presentation
- Multiple meetings and presentations to the BOAT for the 24-25 budget
- Approval by Board of Alderman and Alderwomen and BOAT for use of ARPA funds
- Created a preliminary 24-25 budget based on the mayor's budget as well as incorporating in changes for the 23-24 YTD actuals
- Accounts Payable and Payroll processing
- Reviewed Johnson Controls history to evaluate outstanding amounts due and the project status

DERBY FIRE DEPARTMENT

1 ELIZABETH STREET
DERBY, CONNECTICUT 06418

Gary Parker
Fire Commissioner



Michael Gloade
Chief

Thomas Biggs
Assistant Chief

Louis Oliwa
Assistant Chief

Jesse Marino
Assistant Chief

April 4, 2024

City of Derby
Office of the Mayor

Subject: Fire Department Activity Report

Period: March, 2024

Apparatus:

Engine-11

1996 Pierce Fire Pump – 28 years in service

Currently Out of Service due to a transmission issue.

The diagnosis to determine the repair. We await the inspection of an Allison transmission specialist to determine the course of action for repair. External or internal. Allison is the manufacturer of the transmission. An exterior will be a better solution financially and will return the engine to service most swiftly. An internal extends to removing the transmission from the chassis of the truck, completely disassemble and rebuild the internal gears and clutches, and re-assemble for re-installation to the apparatus. Anticipated duration of out of service; 1 week to 4 weeks. Cost \$3,500 to \$12,500.

The Ansonia and Shelton Fire departments will be dispatched to City of Derby calls as Mutual Aid, to replace Engine -11 in our dispatch system, for the duration of the Engine 11 repairs.

Engines in Service:

Engine 12 – Storm Engine Company 2017 Pierce

Engine 13 – East End Hose Company 2000 HME

Engine 14 – Hotchkiss Hose Company 2009 Rosenbauer

Personal Protective Equipment (PPE):

The Department submitted a grant application for \$334,426.34 with a Local match of \$16,721.32 to replace 26 of the 68 SCBA has is our inventory. We expect notification from FEMA- U.S. Fire Administration in the coming months,

Facilities:

Continue soliciting contractor to complete minor repairs at firehouses.

Operations:

Please reference the Case & Time reports included with this narrative.

Respectfully Submitted

Gary Parker
Commissioner
City of Derby Fire Department



Northwest CT Public Safety

Incident Number Report
03/01/24 to 03/08/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400017174</u>	03-01-2024 11:46:47		2400000107	00002	FACTORY ST	DERBY	FD INVESTIGATION
<u>2400017497</u>	03-02-2024 15:16:34		2400000108	2400015252 00051	BANK ST	DERBY	FD APPLIANCE FIRE
<u>2400017510</u>	03-02-2024 15:59:09		2400000109	2400015263 00273	DERBY AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400017540</u>	03-02-2024 17:53:08		2400000110	2400015288 00117	SMITH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400017947</u>	03-04-2024 09:21:34		2400000111	2400015644 00073	CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400018463</u>	03-06-2024 08:16:02		2400000112	2400016081 00180	CAROLINE ST	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR
<u>2400018709</u>	03-06-2024 23:30:14		2400000113	2400016296 00175	MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400018746</u>	03-07-2024 05:10:38		2400000114	2400016327 00057	ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400018900</u>	03-07-2024 14:29:24		2400000115	2400016451 00075	CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400019151</u>	03-08-2024 12:52:57		2400000116	2400016666 00050	BANK ST	DERBY	FD BUILDING LOCK IN/OUT

Total No. of Calls ## 10



Northwest CT Public Safety

Incident Number Report
03/08/24 to 03/15/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400019151</u>	03-08-2024 12:52:57		2400000116	2400016666	00050 BANK ST	DERBY	FD BUILDING LOCK IN/OUT
<u>2400019345</u>	03-09-2024 00:33:33		2400000117		00151 OLIVIA ST	DERBY	FD PD ASSIST
<u>2400019736</u>	03-10-2024 16:35:25		2400000118	2400017172	00045 SIXTH ST	DERBY	FD STRUCTURE FIRE 0 CONFIRMED
<u>2400019839</u>	03-11-2024 04:23:50		2400000119	2400017263	00114 MARSHALL LN	DERBY	FD STRUCTURE FIRE
<u>2400019875</u>	03-11-2024 08:34:00		2400000120	2400017296	00005 DERBY MILFORD RD	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400020008</u>	03-11-2024 15:34:10		2400000121	2400017405	00002 ELM ST	ANSONIA	FD STRUCTURE FIRE
<u>2400020068</u>	03-11-2024 20:07:51		2400000122	2400017455	00083 COTTAGE AVE	ANSONIA	FD INVESTIGATION
<u>2400020535</u>	03-13-2024 14:23:12		2400000123	2400017841	00040 DIVISION ST	DERBY	MVA EMS -HOT
<u>2400020563</u>	03-13-2024 15:48:02		2400000124	2400017866	00067 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400020741</u>	03-14-2024 09:59:20		2400000125	2400018015	00037 E NINTH ST	DERBY	CVA/STROKE/TIA -HOT
<u>2400020864</u>	03-14-2024 15:40:29		2400000126		00037 MAPLE AVE	DERBY	FD CONTROLLED/ILLEGAL BURN
<u>2400021011</u>	03-15-2024 07:39:58		2400000127	2400018246	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400021197</u>	03-15-2024 17:35:03		2400000128	2400018409	00004 BELLEVIEW TER	ANSONIA	

Total No. of Calls ## 13



Northwest CT Public Safety

Incident Number Report
03/15/24 to 03/22/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400021011</u>	03-15-2024 07:39:58		2400000127	2400018246	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400021197</u>	03-15-2024 17:35:03		2400000128	2400018409	00004 BELLEVIEW TER	ANSONIA	FD STRUCTURE FIRE 0 CONFIRMED
<u>2400021250</u>	03-15-2024 22:49:36		2400000129	2400018452	00076 PERSHING DR	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400021427</u>	03-16-2024 17:18:58		2400000130	2400018612	00025 NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400021503</u>	03-16-2024 22:56:27		2400000131	2400018681	GILBERT ST/NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400021776</u>	03-18-2024 05:26:10		2400000132	2400018936	00067 FRANKLIN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400022005</u>	03-18-2024 20:22:52		2400000133	2400019129	ROOSEVELT DR/CULLENS HILL RD	DERBY	FD BRUSH/RUBBISH/OUTSIDE FIRE
<u>2400022260</u>	03-19-2024 16:20:58		2400000134	2400019345	00187 MINERVA ST	DERBY	MVA EMS -HOT
<u>2400022407</u>	03-20-2024 09:09:40		2400000135	2400019469	-8 S RT-8 HWY	DERBY	FD VEHICLE FIRE
<u>2400022871</u>	03-22-2024 03:34:13		2400000136	2400019862	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400023005</u>	03-22-2024 13:21:03		2400000137	2400019975	00063 DERBY AVE	DERBY	MVA EMS -HOT
<u>2400023039</u>	03-22-2024 15:22:39		2400000138	2400020007	00083 HUBBELL AVE	ANSONIA	FD ICE / WATER RESCUE
<u>2400023071</u>	03-22-2024 17:22:12		2400000139	00093	GROVE AVE	DERBY	FD WATER LEAK/CELLAR PUMP OUT

Total No. of Calls ## 13

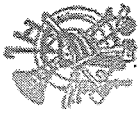


Northwest CT Public Safety

Incident Number Report
03/22/24 to 03/29/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400022871</u>	03-22-2024 03:34:13		2400000136	2400019862 00600	NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400023005</u>	03-22-2024 13:21:03		2400000137	2400019975 00063	DERBY AVE	DERBY	MVA EMS -HOT
<u>2400023039</u>	03-22-2024 15:22:39		2400000138	2400020007 00083	HUBBELL AVE	ANSONIA	FD ICE / WATER RESCUE
<u>2400023071</u>	03-22-2024 17:22:12		2400000139	00093	GROVE AVE	DERBY	FD WATER LEAK/CELLAR PUMP OUT
<u>2400023338</u>	03-23-2024 18:12:51		2400000140	2400020266 00057	ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400023529</u>	03-24-2024 12:34:23		2400000141	2400020420 00213	CAROLINE ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400024112</u>	03-26-2024 13:41:36		2400000142	2400020916 00656	NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400024539</u>	03-28-2024 04:04:10		2400000143	2400021281 00057	ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400024665</u>	03-28-2024 13:34:17		2400000144	2400021385 00043	CHATFIELD ST	DERBY	UNCONSCIOUS/FAINTING/SYNCOPE -HOT
<u>2400024686</u>	03-28-2024 14:52:23		2400000145	2400021402 00115	NEW HAVEN AVE	DERBY	FD STRUCTURE FIRE

Total No. of Calls ## 10



City of Derby
Office of the Fire Marshal
1 Elizabeth Street
Derby, Connecticut 06418
Telephone: (203) 736-6976

March 28, 2024

Mayor Joseph DeMartino

Board of Alderpersons

The following is a report on the activities of the Fire Marshal’s Office for the Month of March 2024.

OFFICE TIME:

The following hours include the time the staff (Deputy Fire Marshal & Inspector) put in at the office for staff meetings, training, investigations, writing reports, etc. The total for this month is 77 hours. Fire Marshal’s time is 35-hour s a week, split between office hours and field work.

PLAN REVIEWS:

The Fire Marshal’s office reviewed 4 different plan reviews spanning from building renovations, cooking hoods systems, fire alarm systems, and sprinkler systems. Home Depot & Cedar Village continue to submit plans for review.

PROPERTY INSPECTIONS:

There are 20 properties in various stages of the code compliance process. These include commercial and multifamily housing inspections and reinspection. In addition to sprinkler systems, fire alarm testing, and cooking hoods and suppression systems testing.

Fire Investigations:

The month of February saw 1 structure fire that required a fire marshal’s presence. This fire was investigated and reported, utilizing approximately 8 hours of labor time.

Summary:

For the Month of March, our office completed most of the city’s largest retail outlets inspections. Mercantile properties are on a 3-year inspection cycle per state statue. We are in the process of inspecting some of the stand alone or smaller strip plaza mercantile occupancies to complete our state requirements. Additionally, we have completed a full year cycle of multifamily house inspections. This was a major undertaking by our office. This is the first year we completed all 254 multifamily home inspections in over five years. We are now on track to start from the beginning and sending out letters to landlords and LLCs to schedule appointments. 2023 was an important year for updating our ownership records, along with addresses and contact information that have been eluding us for years. This work will save us many office hours trying to track down responsible parties. We now have phone number contacts where we can call and schedule inspections, instead of the timely process of sending out mailings.

Finally, and this is a continuation from last month, the developments on 67 Minerva and 90 Main Street are beginning to reach the phases where fire marshals inspections are required more frequently. Up until recently, most work being completed was framing.

There is not much for our department to see at this stage, aside for the occasional visit to ensure construction safety per NFPA 241, along with inspecting various built in fire stops. However, they are now moving into the interior construction. This includes the installation of sprinkler systems, fire alarms and appliances, and fire rated components. We expect to be onsite at both locations more frequently in the coming months. Finally, we will start looking for a replacement for resigned fire inspector, Steve Rabel. We would like to have someone in place by the end of spring.

Please feel free to contact me with any questions or concerns.

Respectfully Submitted,

David J. Marcarelli

David J. Marcarelli

Fire Marshal

K.

Derby Housing Authority (DHA)
Imagineers Update on HCV Program
November 2023
NOTHING NEW TO REPORT

- **New Fair Market Rents (FMRs):** HUD published new FMRs for 2024. Effective January 1, 2024 the payment standard will need to be adjusted based on HUD's criteria to set the payment standard within the basic range of 90 to 110% of the FMR. As you may recall last year's payment standards were set at 120% of the FMR via HUD's approved regulatory waiver. The waiver expires 12/31/2023. We continue to believe that setting the payment standard using the highest percentage possible will allow the flexibility necessary to make sure that voucher holders are able to use their vouchers and help with rental assistance and to also ascertain that there is a better utilization rate for Derby's voucher program.
- **Section 8 Management Assessment Program (SEMAP):** We have not received HUD's SEMAP designation letter as of 10/31/2023. However HUD's Secured System shows that Derby's designation is "High Performer" with earned points of 140 out of a possible 145 points and an overall score of 97%. Before our administration of Derby's HCV program the designation was "Standard Performer".
- **Utility Allowance Schedule:** We have begun to solicit the utility consumption bills from the program participants in order to do the analysis for next year's utility allowance schedule that will be effective 3/1/24.
- **HUD's Requirement for DHA to have an updated 5 Year PHA Agency Plan -** The 5 Year PHA Agency Plan will need to be drafted for the upcoming five-year term. We recently contacted Zuri for the first steps in preparing for this requirement.

The preparation of the plan included the following steps:

1. Draft the 5-year plan which includes identifying goals and objectives in serving the needs of families for the next 5 years and progress report on previous 5-year plan.
2. Legal Notice needs to appear in the New Haven Register announcing the public meeting 45 days prior to the hearing date.
3. 5-year plan and invite to solicit comments or suggestions needs to be mailed to random current program participants and landlords.
4. State certification needs to mail out to the authorized representative at the State to confirm that Derby's 5-Year PHA Plan is consistent with their consolidated plan.

After the public hearing is held, we will record any comments or suggestions received for the 5 Year Plan. The 5-Year Plan will be finalized and will also include the certifications from the State and the Civil Rights Certification signed by the Executive Director and the Board Chairperson; we will then submit these documents to HUD electronically.

- **AUDIT:** We have begun to submit the requested documentation and files for the HCV program/file audit from Buel CPA, P.C. in these upcoming days

I can be reached directly at 860-768-3345, if anyone has any questions or concerns. Thank you. Ken Schultz

K

HOUSING AUTHORITY City of DERBY

30 Elizabeth Street, P.O. Box 843 Derby, CT 06418

Elderly/Disabled Housing Phone (203) 735-6652

Fax (203) 734-0204

Subsidized Housing Coordinator's Report

March 2024

State Elderly Sites

Stygar

- Unit 25; unit ready, waiting to hear from applicant.
- Unit 10; maintenance turning over unit; tenant accepted, will be moving in April 15.

Cicia Manor

- Unit 70; maintenance turning over unit.
- Unit 85; unit ready, showing scheduled.

Lakeview Apartments

- Unit 25; awaiting turnover.
- Unit 12; awaiting turnover.

RSC

MARCH -2024

DERBY HOUSING

K

Newsletter - Distributed by RSC on 3 sites to all Residents.

Topics/Resources addressed on Newsletter.

AOA

Google web

CIVITA

YNHH

TEAM

211 Info Line

EMEREST

Home Health Choice Services

Ansonia/Derby - AI- Community Garden RBR

Derby Public Library- on site

Derby Neck Library- on site

Derby Senior center – on site

Griffin Community & RSC -Foot & Blood screen on site all 3 locations

Griffin Foot Screening & RSC On Site all 3 locations

Coffee with the Mayor & RSC on Site all 3 Locations

Valley Transit District online

The Masters Table - online

NETWORK

TEAM

CIVITA

EMEREST

Ansonia/Derby community Garden

All in Ansonia/Derby- Housing & Food Insecurities

Home Health Choice Services

Derby Neck Library

Derby Public Library

Derby Senior Center

Griffin Hospital -Foot & Blood pressure screening event 3.13.24

AOA

211

DSS Various dept

Medicaid - ADCE

Medicare A & B

RSC

MARCH -2024

DERBY HOUSING

K.

RESIDENTS ASSIST/CONTACT

Site visits all 3 sites:

Newsletters Cicia, Lakeview, Stygar- Hand delivered - Monthly
Board meeting Notice posted monthly,
Event -Foot & blood pressure screening flyers post.

CICIA - 6

STYGAR - 8

LAKEVIEW - 7

TOTAL - 21

HEMECARE SERVICES Referral

Total # 3 Tenants

1- cicia – 0-Lakeview - 2- Stygar

SURVEY SATISFACTION RESULTS

Concerns N/A - Nothing New

Surveys were over all Satisfactory Report -Not many tenants are not able to get around as they desire because of health reasons.

The Blood screening and Foot Screening went well for those that participated.

APRIL 2024 Pipeline:

Pre Summer event TBD

Deceased Tenants:

CICIA - 0

LAKEVIEW- 1

STYGAR - 0

Reginas Jones RSC

MARCH 2024

L.

City of Derby

Human Resources Activities

March 2024 Monthly Report

Submitted April 4, 2024

Vacant position – P/T Records Clerk, Police Department

New Employees – Tax Collector, Ana LeGassey, DOH March 25, 2024
Seasonal Public Works Help P/T, Adam Saldana DOH TBD
Parking Garage Attn P/T, Anthony Mullin DOH March 25, 2024

Onboarding - (includes entering all Paycor information and Health, Life, Dental and Vision coverages when applicable.)

Changes of Employees and Terminations –
Parking Attendant, P/T - Daniel Reid last day 3/22/2024

Remove from lists and systems
Parking attendant

Union Dues updates –

Union Negotiations – 2nd meeting with City Hall Union Group
2nd meeting with Library Union Group

Employees moved off of insurance plans and retirement
BOE retirees removed from Health Insurance

Multiple assistance requests from employees each month for help with pension information, insurance assistance and explanations of benefits.
Multiple requests for tax status changes in pay system.

Large Projects
Ongoing

Former Employee Records – Ongoing archival of employee records in accordance with Records Retention for storage.

Insurance – April

Presented options to consider to Insurance Brokers to obtain quotes for renewals and met with them along with the Mayor and Finance Director.

Assisted some retirees with transition to supplement plans and others who needed assistance with retirements.

Requested quotes for disability insurance for discussion purposes.

Reports

Completed a Bureau of Labor Statistics report for the State of CT. The report asked for wages paid to employees for the first quarter of the year separated by employment classification.

Open Enrollment for FY 2024 2025

Strategic planning for open enrollment for the employees to have their insurance information in May so that the month of June will be dedicated to making changes happen in a timely manner.

City of Derby Office of Emergency Management

Monthly Report

March 2024



There were limited activities during March due to vacations for the director and deputy director.

The following activities occurred during the month of March:

- OEM continues to work with UI to update priority restoration locations.
- Communications logged an update for entry into the Web EOC online system.
- Two-way radios programmed and hardware mounted to portable power supplies allowing EOC assets to be moved if the EOC needs to be relocated.
- Enhanced river monitoring occurred during the month due to extensive rainfalls. Extremely high crests were noted multiple times. The McConney Grove text group was activated during several times events with updates to the residents.

Respectfully submitted.

Mark Neuendorf
Office of Emergency Management

Derby Parks and Recreation
35 Fifth Street
Derby, CT 06418

Q

April 5, 2024

Parks and Recreation Update and Report

- Request for Ryan Complex rental: We have agreements with two soccer entities. The arrangements amount to over Forty thousand dollars revenue for the city. The city of Derby Spring sports schedule is underway. Ryan Complex, Witek Park and Bradley School are well programed.
- Activity at the Derby Veterans Community Center is constant, and our revenue reflects our consistency.
- Capital request in improvements at Bradley Field, Coon Hollow basketball courts, and the DVCC are presented.
- Recreation receivables as of 04/04/2024: \$79,518.00.

Respectfully Submitted,

Dennis O'Connell

Derby Parks and Recreation
35 Fifth Street
Derby, CT 06418



Respectfully Submitted,

Dennis O'Connell



Derby Police Department

125 Water Street
Derby, Connecticut 06418
Tel. (203) 735-7811
FAX (203) 736-1499
Email scott.todd@derbypd.org



11 APR 2024 Board of Aldermen/Alderwomen Brief

- Recruit officer Nicholas Roberts was sworn in by the police commission on Wednesday, 3 APR. This addition temporarily brings the department to full staffing. We will again be short one officer in three weeks when LT Stanko begins his terminal leave. We continue to work on vetting potential candidates.
- Another front line patrol car was involved in a disabling accident last week, again putting us down a car for the foreseeable future.
- The Shelton-Derby Rotary Club has awarded the department a \$2,000 grant resulting from funds raised during last year's Flags for Heroes fundraiser. The money will be used to purchase additional IFAK's (Individual First Aid Kits) for officers, and first aid kits for all front line patrol cars. The department would like to thank the Rotary and, in particular, Mrs. Felicia Monaco, for providing the funds for this important initiative.
- Last week the department conducted live, scenario based training in and around the police department. We hosted representatives from surrounding agencies at different times during the event who wish to bring this type of training back to their agencies. Our agency is a leader in interactive, scenario based training, and several departments wish to emulate our program.
- In our ongoing efforts toward community engagement and youth interactions, officers will be playing a basketball game on Friday, 5 APR, against students and faculty at the middle school.

Scott R. Todd

Chief of Police,
Derby Police Department

FOR MARCH, 2024

The Derby Public Library is open to the public **55** hours a week, (including 5 hours on Saturdays, year round). The collection consists of over 63,000 items including books, DVDs, CDs, audiobooks, magazines, newspapers, and online databases. Outside book and A/V drops are open 24/7 for people to return their items. There are 3 full-time staff members and a part-time library staff of 9, as well as 2 part-time custodians. The Derby Public Library is a member of the Bibliomation Consortium which connects us to over 68 other libraries in the state of Connecticut.

- Circulation: **2128 items checked out at DPL; 374 Derby items were CO at other libraries, 105 items CO at DPL owned by other libraries**
- Items added to collection: **61**
- Total number of items: **63,454**
- Door count: **3369**
- Wi-fi users: **201**, Public Computer logins: **349**
- Reference question (in person/phone/email): **332**
- New library cards issued: **20**
- Active Library card users: **1892**
- The Derby Public Library Facebook page had **690** views.
- The DPL website had **2958** unique views.

Union contract negotiations were conducted in March, with both the City and Union. The Library Director and Library Board President were both present. Ongoing class visits of between 80-105 students, from Irving School and St. Mary/St. Michael School, continue each week. DRN (Disability Resource Network) consistently includes DPL visits as part of their weekly routine.

The annual Derby Public Library Essay Scholarship Contest had 7 Derby students enter from Derby High School, Emmett O'Brien, and Sacred Heart Academy. The scholarship offers \$1000 to the high school senior from Derby, CT with the best essay about why libraries are important in their lives. The winner will be determined by the Derby Library Board in April.

The Library received \$60,791.50 for the Fiber to the Library Communications Grant from the State of Connecticut. An assessment was made in 2022 of library upgrade needs (as the first part of the Grant) and upgrades to provide high speed connections between the library and CEN to benefit the public will take place in the coming year.

An application was submitted through Representative Kara Rochelle's office for a bond to support several pressing needs of the library, including structural repair and restoration, HVAC upgrade to conform to EPA regulations, and an improved and updated security system. Linda Fusco in the Mayor's office and Dawn from Representative Rochelle's office were very helpful in submitting this bond application.

Naugatuck Valley Health District had an information table (at no cost to the library) at a library program in March. They had free Covid test kits, health information and lists of resources. We have agreed to have them back often to share vital health information with Derby residents who visit the library. This is a great community partnership along with partnership with literacy volunteers (giving about 50 tutoring sessions a month at the library).

Programs for Children, teens, and adults all saw good and increasing numbers in March.

Respectfully submitted by,

Scott Brill, Library Director

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Public works monthly report

- 1 Garbage run three times a week
- 2 Clean catch basin top city wide
- 3 Pick papers on all city streets
- 4 Grease all gates for flood control along river
- 5 Got baseball and softball fields ready at Bradley School
- 6 Cleaned all around Paydon Park
- 7 Filled potholes around town
- 8 Cleaned and washed sanders from winter
- 9 Cleaned the front of Witek Park
- 10 Picked up all broken curbs from the winter
- 11 Pick up residents bags of leaves

V.

Derby Senior Center Monthly Report
April 1, 2024

Updates:

- Membership is growing. We have had 35 new members join since January 2024. In 2023 we had 75 new members for the whole year, so we are halfway there in only 3 months.
- All enjoyed our Leprechaun Luncheon. We had 62 members who attended. David Grant catered it. Everyone raved about the food. We also sold Home-made Irish Soda Bread donated by staff and members and we had raffles.
- The St Patrick's Day Bingo went well with 25 members attending. Extra prizes (scratch-offs) were given out to all who wore green.
- New Class: The Zumba Gold instructor quit as her Real Estate Career takes precedence. I reached out to Kathleen Kulas (DJ Jazzy Kat) who is a well-known DJ in the valley. She teaches line dancing and since there is an interest, she will fill the time slot.
- Cardio Drumming is going well. Nursing students from Griffin have been attending as part of their training.
- The "Monthly Matinee" remains popular.
- "A Better Life Homecare" sponsored Birthday BINGO this month. Next month will be "Wesley Heights."
- Griffin Hospital finished a 6-week program on "Living with Chronic Illness". Next month they are starting a "A Matter of Balance" which is an 8-week class.
- Olga and I attended AED/CPR Training this month along with 5 members who wanted certification.
- AARP is finishing their Free Tax Prep on Thursdays. They completed over 125 returns.
- Signups are continuing to rise for our trips. New trips have been planned. "A Chorus Line," RI-6/19, "Island Hopping" Nantucket/Martha's Vinyard-7/19-7/21, "Beach Boys Tribute"-8/21, "Glen Campbell Tribute"-11/24, "Atlantic City"-10/15-10/17, and "Buddy Holly & Elvis"-12/11. We also have a Caribbean Cruise scheduled for February 23 through March 7, 2025, with 7 destinations leaving out of NY.

Upcoming events: We have a busy month coming up.

- Easter Brunch is on April 4th.
- An Intergenerational "Senior Prom" is on April 11th. The Ansonia Human Relations Club is sponsoring it. They are bringing lunch and all refreshments and music.

V.

- Coastal Hearing was here providing Free Hearing Aide Checks this month, and all time slots filled up quickly; therefore, we scheduled another visit for April to accommodate all those who could not get an appointment.
- Cardiovascular Screening will take place on April 29th.
- In honor of National Volunteer Month, on April 18th we are having a special Volunteer Luncheon. We have a lot of volunteers; all will be recognized. Everyone who has participated in helping the center run smoothly is invited (over 80 invites are being sent out!). Outreach Volunteers have secured \$150 in donations from area grocery stores to put toward the meal and Stop & Shop will be supplying the cake.

Building Updates: There have been some unexpected repair costs thus far during FY 23/24. The latest being an elevator repair. I am getting a quote to modernize the elevator and hopefully apply for a grant that Chief of Staff, Linda Fusco, is working on. Due to unforeseen repairs, a transfer from the transportation line-item amount may have to be requested if building operations runs low. I have discussed this with Linda who will inform the Interim Finance Director, Brian Hall. Discussion regarding hiring a driver is on hold in case funds are not available this fiscal year. Repairs as follows:

- | | |
|---|--------|
| • Replace Capacitator AC 7/18/23 | \$ 203 |
| • Burner Plate 1/23/24 | \$2117 |
| • New Door Hinge 2/14/24 | \$ 500 |
| • Replace Capacitator AC 10/20/23 | \$ 203 |
| • Elevator Repair (Relay Board) 3/25/24 | \$1641 |
| • Emergency Light Batteries | \$ 781 |
| • AED Batteries | \$ 708 |
| • Sump Pump Repair under Elevator | \$ TBD |

TOTAL \$5,950

Respectfully Submitted,
Dawn Hebert, MSW
Executive Director



Storm Engine Ambulance & Rescue Corps

151 Olivia St
Derby, CT 06418

203-734-1593
derbystormambulance@gmail.com

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Storm Ambulance & Rescue Corps Report of March 2024 to Board of Aldermen

April 7, 2024

The following is a report of activities for the Storm Ambulance & Rescue Corps for the month of March 2024.

March 2024 Call Volume:

Total Responses from SARC units in March:

<i>Unit</i>	<i>Responses</i>	<i>Unit</i>	<i>Responses</i>
FD-9, FD-10 (Ambulances)	251	TAC 11(Polaris Ranger)	2
Emergency 1(Fly Car)	12	Tac Medic Team	0
Rescue 18	37		
Haz-Mat 1	1		
Haz-Mat 2	0		
Marine 1+2	2		

Highlights of March:

- Working with Birmingham Group Drug settlement funds (Narcan distribution and Public Drug education)
- Both ambulances passed their annual DOT inspections
- Setting up DHS Prom Drunk Driving program (May 8)
- Continued planning for 75th anniversary road race.
- Participating in “Men who cook event.”
- Working to establish CPR training for Housing Authority Facilities
- Set a Schedule for specialized rescue classes to be held in May, June, July, and September
- Working with Yale Rowing and Jonathan Law rowing for coverage of regattas and training on Housatonic River
- Working with Derby Scouts on an Eagle Scout project to identify areas of the Riverwalk for those who call in emergencies.

Respectfully Submitted,

Thomas Lenart
Chief of Service

3



Northwest CT Public Safety

Nature Summary
03/01/24 to 03/31/24

Nature/Situation	Agency	Number of Calls
ABNORMAL BREATHING/SICK PERSON - HOT	DERBY EMS	4
CARDIAC/RESPIRATORY ARREST -HOT	DERBY EMS	3
CHEST PAIN -COLD	DERBY EMS	2
DIABETIC PROBLEM -HOT	DERBY EMS	1
DIFFICULTY BREATHING, SOB -HOT	DERBY EMS	13
EMS MUTUAL AID-DERBY	DERBY EMS	13
FD ICE / WATER RESCUE	DERBY EMS	1
FEVER/SICK PERSON -COLD	DERBY EMS	1
GENERAL/SICK PERSON -HOT	DERBY EMS	1
ABD. PAIN/PROB -HOT	DERBY EMS	4
AMS - ALT.MENTAL STATUS/SICK PERSON -	DERBY EMS	3
ASSAULT EMS -COLD	DERBY EMS	2
ASSAULT EMS -MO-COLD	DERBY EMS	1
CARDIAC DISTRESS/HEART PROBLEMS/AICD -HOT	DERBY EMS	2
CVA/STROKE/TIA -HOT	DERBY EMS	4
FD AUTOMATIC FIRE ALARM	DERBY EMS	15
FD STRUCTURE FIRE 0 CONFIRMED	DERBY EMS	1
GENERAL/SICK PERSON -COLD	DERBY EMS	13
PSYCH/ABN. BEHAVIOR/SUIC ATTEMPT - MO-COLD	DERBY EMS	3
SEIZURES/CONVULSIONS -COLD	DERBY EMS	2
SEIZURES/CONVULSIONS -HOT	DERBY EMS	5
STAB/GUNSHOT/PENETRATING TRAUMA -	DERBY EMS	1
UNKNOWN PROBLEM/PARTY DOWN -COLD	DERBY EMS	2
WEAKNESS/DIZZINESS/SICK PERSON - COLD	DERBY EMS	6
ABD. PAIN/PROB -COLD	DERBY EMS	11
BACK PAIN -COLD	DERBY EMS	4
CHEST PAIN -HOT	DERBY EMS	7

EMS MUTUAL AID-NAUGATUCK	DERBY EMS	1
FALLS/FALL VICTIM -HOT	DERBY EMS	13
FD APPLIANCE FIRE	DERBY EMS	1
FD BUILDING LOCK IN/OUT	DERBY EMS	1
FD VEHICLE FIRE	DERBY EMS	1
FIRE STANDBY - EMS -COLD	DERBY EMS	1
HEMORRHAGE/LACERATIONS -COLD	DERBY EMS	1
HEMORRHAGE/LACERATIONS -HOT	DERBY EMS	3
MVA EMS -HOT	DERBY EMS	6
NAUSEA/VOMITING/SICK PERSON -COLD	DERBY EMS	1
PSYCH/ABN. BEHAVIOR/SUIC ATTEMPT - COLD	DERBY EMS	14
TRANSFER/INTERFACILITY -COLD	DERBY EMS	3
TRANSFER/INTERFACILITY -HOT	DERBY EMS	3
TRAUMATIC INJURIES -COLD	DERBY EMS	1
UNCONSCIOUS/FAINTING/SYNCOPE -COLD	DERBY EMS	2
UNCONSCIOUS/FAINTING/SYNCOPE -HOT	DERBY EMS	15
DIABETIC PROBLEM -COLD	DERBY EMS	1
EMS MUTUAL AID	DERBY EMS	1
ETOH -COLD	DERBY EMS	3
FALLS/FALL VICTIM -COLD	DERBY EMS	6
FD BRUSH/RUBBISH/OUTSIDE FIRE	DERBY EMS	1
FD PROPANE/NATURAL GAS LEAK/ODOR	DERBY EMS	1
FD STRUCTURE FIRE	DERBY EMS	2
LIFT ASSIST -COLD	DERBY EMS	1
MEDICAL ALARM -HOT	DERBY EMS	2
OVERDOSE/POISONING -HOT	DERBY EMS	1
UNKNOWN PROBLEM/PARTY DOWN -HOT	DERBY EMS	3

Total Calls 214



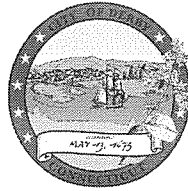
Northwest CT Public Safety

Case & Times Derby Rescue 18 Calls March '24
03/01/24 to 03/31/24

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
<u>2400017497</u>	03-02-2024 15:16:34		2400000421	2400015252	00051 BANK ST	DERBY	FD APPLIANCE FIRE
<u>2400017510</u>	03-02-2024 15:59:09		2400000424	2400015263	00273 DERBY AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400017540</u>	03-02-2024 17:53:08		2400000426	2400015288	00117 SMITH ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400017778</u>	03-03-2024 16:29:58		2400000432	2400015494	00035 MINERVA ST	DERBY	DIFFICULTY BREATHING, SOB -HOT
<u>2400017947</u>	03-04-2024 09:21:34		2400000436	2400015644	00073 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400018463</u>	03-06-2024 08:16:02		2400000451	2400016081	00180 CAROLINE ST	DERBY	FD PROPANE/NATURAL GAS
<u>2400018709</u>	03-06-2024 23:30:14		2400000455	2400016296	00175 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400018746</u>	03-07-2024 05:10:38		2400000456	2400016327	00057 ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400018900</u>	03-07-2024 14:29:24		2400000460	2400016451	00075 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400019151</u>	03-08-2024 12:52:57		2400000464	2400016666	00050 BANK ST	DERBY	FD BUILDING LOCK IN/OUT
<u>2400019736</u>	03-10-2024 16:35:25		2400000472	2400017172	00045 SIXTH ST	DERBY	FD STRUCTURE FIRE 0 CONFIRMED
<u>2400019839</u>	03-11-2024 04:23:50		2400000477	2400017263	00114 MARSHALL LN	DERBY	FD STRUCTURE FIRE
<u>2400019875</u>	03-11-2024 08:34:00		2400000479	2400017296	00005 DERBY MILFORD RD	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400020433</u>	03-13-2024 07:08:31		2400000491	2400017764	ROOSEVELT DR/CANAL ST	DERBY	UNCONSCIOUS/FAINTING/SYNCOPE
<u>2400020483</u>	03-13-2024 10:45:41		2400000494	2400017800	00071 HILLCREST AVE	DERBY	UNCONSCIOUS/FAINTING/SYNCOPE
<u>2400020535</u>	03-13-2024 14:23:12		2400000496	2400017841	00040 DIVISION ST	DERBY	MVA EMS -HOT
<u>2400020563</u>	03-13-2024 15:48:02		2400000498	2400017866	00067 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400020741</u>	03-14-2024 09:59:20		2400000502	2400018015	00037 E NINTH ST	DERBY	CVA/STROKE/TIA -HOT
<u>2400020861</u>	03-14-2024 15:33:37		2400000504	2400018115	00015 ATWATER AVE	DERBY	FALLS/FALL VICTIM -HOT
<u>2400021011</u>	03-15-2024 07:39:58		2400000507	2400018246	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400021250</u>	03-15-2024 22:49:36		2400000510	2400018452	00076 PERSHING DR	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400021427</u>	03-16-2024 17:18:58		2400000512	2400018612	00025 NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400021503</u>	03-16-2024 22:56:27		2400000517	2400018681	GILBERT ST/NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400021776</u>	03-18-2024 05:26:10		2400000529	2400018936	00067 FRANKLIN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400021996</u>	03-18-2024 19:17:30		2400000539	2400019120	00195 CAROLINE ST	DERBY	FALLS/FALL VICTIM -HOT
<u>2400022260</u>	03-19-2024 16:20:58		2400000547	2400019345	00187 MINERVA ST	DERBY	MVA EMS -HOT
<u>2400022505</u>	03-20-2024 15:03:00		2400000551	2400019542	00129 SHAGBARK DR	DERBY	CHEST PAIN -HOT
<u>2400022871</u>	03-22-2024 03:34:13		2400000561	2400019862	00600 NEW HAVEN AVE	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400023005</u>	03-22-2024 13:21:03		2400000566	2400019975	00063 DERBY AVE	DERBY	MVA EMS -HOT
<u>2400023016</u>	03-22-2024 13:46:36		2400000568	2400019985	00049 PERSHING DR	DERBY	UNKNOWN PROBLEM/PARTY DOWN -
<u>2400023039</u>	03-22-2024 15:22:39		2400000570	2400020007	00083 HUBBELL AVE	ANSONIA	FD ICE / WATER RESCUE
<u>2400023338</u>	03-23-2024 18:12:51		2400000576	2400020266	00057 ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM

<u>2400023529</u>	03-24-2024 12:34:23	2400000578	2400020420	00213	CAROLINE ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400024112</u>	03-26-2024 13:41:36	2400000593	2400020916	00656	NEW HAVEN AVE	DERBY	MVA EMS -HOT
<u>2400024126</u>	03-26-2024 14:42:39	2400000594	2400020928	-8/	N RT-8 HWY	DERBY	UNKNOWN PROBLEM/PARTY DOWN -
<u>2400024539</u>	03-28-2024 04:04:10	2400000604	2400021281	00057	ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM
<u>2400024686</u>	03-28-2024 14:52:23	2400000609	2400021402	00115	NEW HAVEN AVE	DERBY	FD STRUCTURE FIRE

Total No. of Calls ## 37



City of Derby
Water Pollution Control Authority
1 Elizabeth Street
Derby, CT 06418
(203) 736-1475

April 2024 Board of Alderman Report

Water Pollution Control Authority

Plant – The plant is operating within permit limits.

Plant Upgrade – In 2014 the City passed a \$31.42 million dollar referendum to replace three of the City's pump stations and begin plant upgrades. As of November 2022, approximately \$15 million dollars have been used on replacing the three pump stations and sewer main replacement in the RT-34 project. With approximately \$16.4 million dollars remaining the focus has turned on a full facilities upgrade (under DEEP order) with a cost estimated at \$60 million dollars.

Collections System – Third quarter sewer jetting and cleaning underway.

Pump Station – All four pump stations are operating without issue.

Respectfully,

Edward R. Abel
Superintendent
City of Derby
Water Pollution Control Authority

Y.

City of Derby

Tax Office Activities

Notes from the Tax Collector:

I'm excited to be part of the City of Derby town hall family. I hope to bring my expertise of collecting and streamlining office duties.

1. I'm currently working on placing liens for 2022 GL real estate bills. Notices will go out at the end of April and liens will be placed the first of May.
2. We will also be working on preparing the new set of tax bills due to go out at the end of June.
3. I will also be working on releasing liens with the Town Clerk.
4. Lastly, I will be working with finance on closing out the fiscal year ending June 30, 2024.

Ana M. LeGassey C.C.M.C.

Tax Collector

